MINUTES

NORTHWEST HOME EQUITY ASSURANCE PROGRAM
February 7, 2018

PRESENT:	Thomas Bucaro	ABSENT:	Ronald Sak
	Gregory Ramel		Pablo Medina
	Karen Rozanski		
	Jane Sobczyk	STAFF:	Robin Larson
	Diane Arroyo Reyes		

Subject: Interview of employment candidate (Executive Director) position– Mr. Bruce Washington

The meeting was called to order at 7:10 pm.

Robin Larson – current director, voiced her concerns whether she should be present at this closed meeting. By majority of commissioners agreed to have her remain. Robin also asked Mr. Washington if he had any objections to her attendance. Mr. Washington stated no objections.

Commissioners received the impressive resume of Mr. Washington a week prior to the meeting. After an introduction of attendees – the interview began.

The commissioners asked to see the job description for the Executive Director position. Robin Larson distributed the original job description for the position. After review, the interview continued.

The commissioners began to ask questions of Mr. Washington about his past employment experience. Mr. Washington described his vast experience in great detail. Mr. Washington was asked what he thought he could contribute to the future of the Northwest Home Equity office. He responded

that he would welcome the opportunity to explore the possibility of creating or implementing new program(s) that could serve the home equity district residents. The low/no interest program was discussed as a primary option. Robin Larson stated that if Mr. Washington was indeed hired she would arrange a meeting for him to meet with the Southside Director, Ms. Victoria Gaspar.

Mr. Washington inquired about an employment contract regarding this position. The board stated that they wanted to go through a sixty day probationary period before agreeing to present a contract.

The commissioners proceeded to vote on the hiring of Mr. Washington. This vote resulted in four ayes and one nay.

Aye	Nay
Thomas Bucaro	Diane Arroyo Reyes
Gregory Ramel	
Karen Rozanski	
Jane Sobczyk	

The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Jane Sobczyk

Ms. Jane Sobczyk
Secretary