

Meeting Minutes April 21, 2022

Attendance by Zoom: Commissioner Bannon, Commissioner Hawkes, Commissioner Blaise, Commissioner Medina, and Executive Director Ellis

- I. Commissioner Arroyo Reyes called the meeting to order at 6:40 pm
- II. No Public Comments
- III. Approval of Agenda: Commissioner Bannon moved to approve Commissioner Blaise 2nd, Agenda- a motion carried by all present commissioners
- IV. Approval of Minutes: February 17, 2022, minutes were read and approved; Commissioner Bannon moved to approve the February 19, 2022, Commissioner Blaise 2nd - motion carried by all present commissioners
- V. Executive Directors Report Summary:
 - a. Home Improvement Loan Program: We currently have eight new loans for 2022.
 - b. 2020 Audit: Completed and will be distributed to all Commissioners once it is reviewed by both ED Ellis and Wonderful Watson.
 - c. Strategic Plan: Ed Ellis has started implementing the plan by adding monthly webinars for our members and community members. NWHEAP and the Board of Review hosted this first webinar.
 - d. For 2022, we have nine new guarantee program enrollees.
 - e. Commissioner Arroyo-Reyes requested more information on how our applicants found out about the program.
 - f. Commissioner Blaise suggests NWHEAP focuses more marketing on Hispanic/Latin Radio. Program Coordinator Jasmine Mojica will work with PR to build those relationships and secure more publicity.
- VI. Delinquent Tax Program
 - a. All information was completed and sent back from the attorney's office.
 - b. Board Moved to have a special meeting on May 19, 2022, to vote on the Delinquent Tax Program.
- VII. Finance Report Summary
 - a. ED Ellis presented the current financials to the Board.
 - b. Commissioner Bannon suggested ED Ellis reallocated the Pre-Audit amount to the audit line item on the budget
- VIII. No Public Comments
- IX. Unfinished Business and General Order
 - a. ED Ellis re-introduced the reduced appraisal fee option for the delinquent tax program rollout.
- X. New Business
- XI. Adjournment –A motion to adjourn was made by Commissioner Bannon and seconded by Commissioner Blaise. The meeting adjourned at 7:15 pm.