NORTHWEST
HOME EQUITY ASSURANCE PROGRAM
NWHEAP

Meeting Minutes October 20, 2022

Attendance by Zoom: Commissioner Bannon, Commissioner Blaise, Commissioner Murphy, Commissioner Arroyo-Reyes, Commissioner Sayen, Commissioner Hawkes, and Executive Director Ellis
Absent: Commissioner Simmons and Commissioner Medina
Non-Binding discussion was held due to no quorum.

I. Commissioner Murphy called the meeting to order at 6:42 pm

II. No Public Comments

III. Approval of Agenda: Motioned by Commissioner Hawkes, 2nd by Commissioner Sayen and Motion carried Unanimously.

IV. 2022 Tax Levy
   a. The recommendation of NWHEAP was to not change the tax levy. Keep the same rate at $125,000 for 2022 paid in arrears in 2023.
   b. ED Ellis requested to have further discussion in 2023 regarding raising the levy.
   c. Commissioner Sayen motion to keep tax levy as-is, Commissioner Hawkes second, all in attendance approve: Commissioner Murphy, Commissioner Arroyo-Reyes, Commissioner Sayen and Commissioner Blaise and Commissioner Hawkes

V. Approval of Minutes: No Quorum

* All discussions from this section until adjournment are not binding due to lack of Quorum *

VI. Executive Director Report Summary
   a. Program Enrollees: We currently have 28 new program enrollees for 2022.
   b. Home Improvement Loan Program: We currently have 16 new loans for 2022.
   c. 2021 audit is complete.
   d. We have rolled our Webinar Series. January, we held a live webinar with the Board of Review. March, we are collaborating with Cook County Assessor for a Tax Exemption Workshop (March 8, 2022). Our webinars have been successful. Our last webinar featured Real Estate Agent, Appraisal and Devon Bank Rep. Our goal for 2022 is to make sure we are engaging in more collaborations and informational webinars for our members and the community. We are currently working on another webinar with the Cook County Assessor for the Jefferson Park Township and West Township. We are also gearing up for our annual customer appreciation event, this year we will be hosting a Magic Monday back to school ice cream social the event took place on August 29, 2022.

VII. Delinquent Tax Update: Marketing Materials and PR are ready for release. All documents have been sent to the Attorney's office for final review. The attorney is reviewing the retention agreement. Official launch will take place on October 30th, 2022.
NWHEAP will be working with the Assessor office on Marketing the program.

Commissioner Bannon suggested changes to the Delinquent Tax Program application. Commission Bannon also needed more information on the financial services being conducted by Northwest Center.

VIII. Financial Report: Commissioner Blaise suggested we raise the profile of the organization by increasing our community initiatives, this includes more community facing events, and hiring a community outreach assistant.
Commissioner Bannon requested more information on the historic interest payments for tax levy.

IX. No Public Comments

X. Unfinished Business/General Business – N/A

XI. New Business – ED Ellis suggested a discounted appraisal from January – June 2023. The suggestion was to reduce the cost to $75.00 for new members. We will utilize a QR code and physical coupon. ED Ellis also suggested we start accepting electronic payments for security and continuity reasons.

XII. Adjournment –Commissioner Blaise moves to adjourn meeting, Commissioner Hawkes seconds, The meeting adjourned at 7:21 pm

_____

Secretary, Governing Commission